

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting March 18, 2021

I. Call to Order

President Meyer called the meeting to order at 8:00 p.m.

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call by Treasurer

The following board members were present: Penny Kill, Lori Ringwald, Spencer Clum, Clarke Prichard, Ron Meyer. Also present: Superintendent Cindy Endsley; Treasurer: Brenda Core; Principals: John Edinger, Susan Wagner (via remote); Journal News: Don Wiechart; SEA Rep: Diane Binkley; Staff: Tara Kaverman; Public: Sean Chapman, Rachel Oakman.

V. Minutes of Previous Meeting The minutes of the February 11, 2021 special meeting and the February 18, 2021 regular meeting are presented for your review. If found to be in order, your approval is needed.

Kill moved and Clum seconded the motion approving the minutes of the February 11, 2021 special meeting and the February 18, 2021 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

Sean Chapman addressed the board regarding the land where the Elementary/Middle School Building used to stand and the possibility of constructing a new community pool on that site. Handouts were distributed.

VII. Treasurer=s Report

- a. Activity funds for review
- b. Permission to file grants
- c. 2021-2022 Work Day Calendars
- d. Transfer of Funds for Severance - \$ 50,000
- e. Income Tax Levy – Run in Nov?
- f. Deisel Loan Fund - \$1,000 outstanding for Katie (Kuchefski) Croft; fund balance = \$20,489.76
- g. Open Enrollment comparison - see material; current estimate net this year = \$522,650.90 (last year – \$479,545.77)
- h. Income Tax Receipt information - see board material
- i. Medicaid Cost Report - new 3-year contract with REA: \$1,825 for 2020, \$2,075 for 2021, \$2,375 for 2022. (currently \$1,625).
 - a. They are now required to complete additional procedures related to transportation and, due to the change in procurement testing thresholds, they are required to test more transactions and IEPs than required in the early years of the program.
- j. Huntington Bank Agreement – working to get set up
- k. Unemployment Fraud – 6-7 cases
- l. Current bills - motion to accept

Clum moved and Prichard seconded the motion approving payment of bills in the amount of \$834,561.66 and approving the previous month end reconciliation and all reports as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

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VIII. Apollo Update - Penny Kill

Apollo is creating a walkway

IX. Administrator Reports

Scott Gephart

- Congratulations to all the winter sports teams, we made it through the season!!
 - Girls Basketball
 - Emma Leis – NWC Player of the Year and 1st Team
 - Gillian Goecke – Honorable Mention
 - Lily Goecke – Honorable Mention
 - Boys Basketball
 - Josh Henline – 2nd Team
 - Keegan Goecke – Honorable Mention
- Congratulations to our wrestlers who made it to districts:
 - Trey Hunter
 - Carder Miller
 - Maddox Jurek
 - Ruben Noriega
 - Brandon Dues
- High School Quiz Bowl started with matches all in March
- Spring sports in full gear
- FFA Banquet – March 25th

John Edinger

Congrats to Nathan Bontrager (5th Grade) as he placed 3rd in the County Spelling Bee and will participate in the SCRIPPS National Bee.

Technology Committee consists of 10 teachers and Administrators – have met 3 times so far.

Beyond the Bell – teachers are working hard for our students

STEM – Mrs. Munshower - We currently have 15 - 7th and 8th graders in the after-school STEM Program. The program meets on Wednesdays after school for an hour and will last for 10 weeks. Rachel has partnered up with the Challenger Learning Center of Lake Erie West in Oregon, Ohio who is affiliated with NASA Glenn Research Center in Cleveland. Each week a facilitator from the Challenger Learning Center meets with the students via Zoom to lead the session. Also partnership has been formed with Ohio Energy Project and 4 high school students are now working on wind turbine blades for the KidWind Competition

Susan Wagner

Kindergarten Orientation is Thursday, April 8. We will run two sessions- one at 6 and the other at 6:45. This is in person and safety protocols will be in place. Two sessions will allow us to practice social distancing.

State Testing for grades 3-4: ELA is April 20,21. Math is April 27,28.

We are planning our Laps for Learning PTO fund raiser in May- details to follow.

Teachers are working hard to close learning gaps and prepare students for state testing

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X. Superintendent Report

1. COVID-19 Updates – no quarantines in last 2 weeks (55-60% of staff vaccinated); 44 students full remote
2. Learning Recovery and Extended Learning Plan
3. Buildings and Grounds

XI. Recommended Action Items

1. Employ Substitutes (3-20-1)

Kill moved and Prichard seconded the motion to employ the following substitutes for the 2020-2021 school year, per demand, per salary schedule in effect. (BCII on file)

Teacher – Dianne Carter, Brittney Westley, Kimberly Kirkendall, Devonne Dickreide, Dennis Fuge
Monitor – Jeremy Martinez

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

2. Employ Test Proctors (3-21-2)

Clum moved and Ringwald seconded the motion to employ Jen Parent, Trent Smith, Diane Binkley, Daniele Hurst, Katie Dackin, Priscilla Willrath and Dennis Fuge as test proctors for the 2020-2021 school year as needed to be paid \$21.00 per hour, per time sheet approved and submitted to the treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

3. Study Hall Monitor (3-21-3)

Kill moved and Ringwald seconded the motion to employ Cole Roberts as Study Hall Monitor (with degree), 15-month contract effective March 9, 2021 through June 30, 2022 per calendar in effect, per salary schedule in effect, for 7 hours per day (Step 1, 1-year experience) (3/4 benefits).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

4. High School Curriculum Guide (3-21-4)

Ringwald moved and Clum seconded the motion to approve the 2021-2022 High School Curriculum Guide as presented in board material.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

5. Approve Workday Calendars for 2021-2022 (3-21-5)

Kill moved and Clum seconded the motion to approve the 2021-2022 workday calendars as presented for all students and personnel to include: Students (STU), Elementary Teachers/Nurse (TEL), Middle and High School Teachers (TMH), VoAg Teacher (VAG), VoAg Teacher #2 (VA2), Secretaries (SEC), Bus Drivers/Monitors (BMD), Van Drivers (4DR, 7DR), Cooks (COK), Head Cook (HCK), Cafeteria Manager (MGR), Technology Coord. (TEC), Tech Support Specialist (TES), Mechanic/Maintenance/Custodian/Administrative Assistant/Assistant Treasurer (12M), Treasurer (TRS), Elementary Principal (ELP), Middle School Principal (MSP), High School Principal (HSP), Superintendent (SUP), Digital Academy Coordinator (DIG), Digital Aide (AID), 7-Hour Library Monitor (MS7). The first day of school is August 31, 2021 and the last day of school is June 2, 2022. Included in board material. (All Calendars are subject to change per administrative approval to best complete the school year.)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

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6. Accept Donations (3-21-6)

Ringwald moved and Kill seconded the motion to accept the following donations:

Date	Item Description	Received Amount
2/3/2021	OH PYLE PRINTS	\$ 46.60
2/9/2021	SP.ED.FDN/MEM.DONATION/BRENDA HEMKER	\$ 50.00
2/11/2021	DIST.018/FEB.'21 COCA COLA \$\$	\$ 90.47
2/25/2021	SPEN.ED.FDN/FEB.'21 PAYROLL DEDUCTS	\$ 70.00
	Total	\$ 257.07

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

7. Permission to File Grants (3-21-7)

Clum moved and Ringwald seconded the motion to file grant projects in the following areas if money from the state and/or federal sources is available through the CCIP process or other state process, including only new ones created and not listed here.

- A. Title I (Chapter I) - Remedial Reading/Reading Recovery K-4
- B. Special Ed., Part B -IDEA (Old T6B)
- C. Title II-A (Improving Teacher Quality) (Old Class-Size Reduction) (plus Eisenhower)
- D. Title IV-A Student Support & Academic Enrichment
- E. Fifth Quarter Grant
- F. ESSER II
- G. Expanding Opportunities Grant

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

8. Use of Athletic Facilities (3-21-8)

Kill moved and Clum seconded the motion to approve the use of baseball, softball and track facilities for Spencerville community youth baseball, softball and track teams.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

9. Volunteers (3-21-9)

Kill moved and Ringwald seconded the motion to approve the following volunteers (BCI on file) for the 2020-2021 school year.

Baseball – Josh VanGorder, Nate Pohlman, Shawn McPheron, Marty Schartz

Volleyball – Shane Hoback, Todd Keller, Jeff Howison, John Edinger, Lori Schwieterman, Sarah Woods, Emma Hoback

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

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10. Activity Fund Budgets (3-21-10)

Kill moved and Clum seconded the motion to modify the activity fund budgets for the 2020-2021 school year as presented below.

Activity	Est. Cash Balance as of July 1	Est. Receipts	Est. Expenditures	Est. Cash Balance at year-end
Freshman Class (200-9024)	\$0.00	7500.00	(6000.00)	\$1500.00

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

11. Appropriation/Budget Modifications (3-21-11)

Ringwald moved and Clum seconded the motion to approve appropriation/budget modifications as presented by the Treasurer for the period of February 19, 2021 through March 17, 2021 increasing revenue by \$7,498.22 and increasing appropriations by \$6,000 for total appropriations of \$13,987,199.86. (see board material)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

12. Amended Certificate Revision #9 (3-21-12)

Kill moved and Ringwald seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the appropriations for FY21 to \$21,498,012.45: that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 – July 28, 2020) (Revision #2 – August 18, 2020) (Revision #3 – September 17, 2020) (Revision #4 – October 15, 2020) (Revision #5 – November 19, 2020) (Revision #6 – December 17, 2020) (Revision #7 – January 14, 2021) (Revision #8 - February 18,2021) (Revision #9 – March 18, 2021).

Upon the call of the roll, the vote was recorded as follows:

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

13. Copier Agreement (3-21-13)

Clum moved and Ringwald seconded the motion to approve the 63-month copier agreement with Donnellon & McCarthy, effective May 31, 2021 ending August 30, 2026.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

14. Five-Year Bank Agreement (3-21-14)

Prichard moved and Clum seconded the motion to accept and file a depository bank service agreement according to Chapter 135, Ohio Revised Code designating Huntington Bank will become the main depository for checking and investments for a five-year period, March 19, 2021 through March 18, 2026, inclusive as the district transitions funds from US Bank to Huntington Bank due to US Bank closing its local branch. Please see the depository agreement in board material.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

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15. Transfer of Funds (3-21-15)

Clum moved and Ringwald seconded the motion to authorize the Treasurer to transfer for following:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
General Fund (001-7200-910)	Severance Fund (035-5100)	\$50,000.00	Severance Pay

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

16. Medicaid School Program Engagement Letter (3-21-16)

Kill moved and Ringwald seconded the motion to approve the Medicaid School Program Engagement Letter for 3 years with REA & Associates to verify the Medicaid School Program Cost Report. The fees for the cost report ending 2020 are \$1,825, for the report ending 2021 are \$2,075 and for the report ending 2022 are \$2,375. A copy of the agreement is included in the board material.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

17. Accept Resignation (3-21-17)

Clum moved and Kill seconded the motion to accept the resignation of Derik German as Custodian. His last day to work will be March 26, 2021.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

18. Request for Executive Session (3-21-18)

It is recommended that the Board of Education retire to executive session to discuss negotiations.

Kill moved and Clum seconded the motion that the Board of Education retire to executive session to discuss negotiations and personnel.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 9:14 p.m.

The Spencerville Board of Education returned to regular session at 11:48 p.m.

19. Adjournment (3-21-19)

Kill moved and Clum seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 11:48 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

Ron Meyer, Board President

Brenda Core, Treasurer